



East Ilsley Parish Council

Minutes of the Parish Council Planning Meeting

Tuesday 22nd June 2021 at 7pm at the Crown & Horns Hotel (School Hall unavailable)

Minute Ref: 003/220621/PCPM

Members Present: Cllr. Mike Lewis, Cllr. Brendan McGrath, Cllr. Stephen Meadows, Cllr. Tracey Murray, Cllr. Mike Pembroke

Members Absent: Cllr. Andrew Sharp

Officers Present: Fenella Woods (Clerk & RFO)

In Attendance: 2 members of public

Meeting Start Time: 19.02pm

Meeting End Time: 19.36pm

- 044/21 Cllr. Lewis welcomed all to the meeting. Apologies were **received** and **accepted** from Cllr. Andrew Sharp. Quorum achieved.
- 045/21 There were no declarations of interest from members or the clerk.
- 046/21 There were no questions from members of the public, nor any representations from members.
- 047/21 The minutes of the Annual Meeting of the Parish Council on 4th May 2021 were **read** and **approved** as an accurate record. Cllr. Lewis signed the minutes for the file.
- 048/21 There were no matters arising, although the clerk reminded all present that we were still unable to use the school hall for meetings due to class bubbles. We are hoping we will be allowed use of the hall from September. All other meetings scheduled between now and September will be held at the Crown and Horns Hotel.
- 049/21 The Planning Application ref: 21/01023/HOUSE for 11a Churchside was **discussed**. The plans were printed and viewed. All councillors present were **in favour** of this application being **approved**. There were **no objections** and all **supported** the plans. The clerk will submit the Parish Observation Sheet to the Planning Team at WBC.
- 050/21 A D Clark (our current Grounds Maintenance contractor) provided an additional cost of **£250.00** to strim around the benches and stones at the Millennium Green, strimming underneath the new Skynet in the playground and to use weed killer at certain places.

Initial:

This cost would be spread equally across our remaining payments for this year. It was **agreed** that we would **accept** this additional cost and the clerk will instruct A D Clark to carry out the work. It was **requested** that we ensure the weed killer is safe for pets and children due to the usage of the Green for these groups. It was also **requested** that the clerk finds out the history between the Parish Council and the Millennium Green and what agreement was made that ensures the Parish Council pay for grounds maintenance. This will be **discussed** at the next meeting in July if the information gathering has proved successful. The additional strimming and weed control costs will be added to the budget proposal for 2022 / 2023 when we discuss this in October.

In addition to this, the clerk advised that the issue of overgrowing footpaths were logged with WBC for action. They will be reviewed by WBC within 3 weeks. It was **discussed** whether we can trim some of the overgrowing vegetation with the Brush Cutter but the recent weather has increased the growth so much, it is not possible to do this ourselves. We will **consider** additional costs of footpath maintenance in the budget planning meeting in October.

051/21

The clerk advised the following:

- a) The Ilsleys Sports Day will be w/c 12th July and an additional cut of the recreation ground has been requested.
- b) PKF Littlejohn have advised they have received our Part 3 AGAR documentation. They will be reviewing us shortly and the clerk will keep the council updated on progress.
- c) It was **agreed** to write a letter of thanks to the East Ilsley Trust Fund for their generous donation of £1,000 towards the Outdoor Sports Project.
- d) It was **agreed** to renew the CCB membership at a cost of £40 (note this was already agreed at the Annual Meeting, the request for payment has now been received).
- e) Farriers Lane Private Footpath - an agreement of placing signs up at both entrances advising that this is a private footpath has been actioned and a note in the next edition of the EIC will be produced.
- f) Donations to West Ilsley Cricket Club will be **discussed** at the budget planning meeting in October.
- g) All councillors are **required** to **attend** the Thank You Afternoon Tea on 4th July at 1pm at the Crown and Horns to say thank you to our Covid-19 volunteers.
- h) The clerk will be on annual leave 25th June to 2nd July, back in the office on Monday 5th July.

052/21

A member of the public asked when we will be discussing the proposed development of Pen Meadow. The clerk advised that it was planned to host an outdoor open morning with Manor Oak Homes and the Parish Council for people to come along and ask any questions. It was originally hoped to arrange this for post 21st June, but with the four week extension on restrictions we will be looking at a date in late July.

With there being no further business, Cllr. Lewis thanked all for attending and the meeting closed at 19.36pm.

Actions from the Meeting:			
	Description	Assigned to	Completed
1	Complete and send the Parish Observation Sheet for 11a Churchside	Clerk	✓
2	Email A D Clark about the safety of the weed killer	Clerk	✓
3	Add to budget planning meeting agenda: Additional strimming costs on Millennium Green, Footpath maintenance and West Ilsley Cricket Ground donation.	Clerk	✓
4	Renew the CCB fee	Clerk / 2 x Councillors	✓
5	Send a thank you letter to the Trust Fund	Clerk	✓

Signed:

Date:

Initial: